



## FIRST EXPLORATION AND PETROLEUM DEVELOPMENT COMPANY LIMITED

Operator of the NNPC/FIRST E&P Joint Venture

### TENDER OPPORTUNITY: THE PROVISION OF FACILITIES MAINTENANCE SERVICES FOR NNPC/FIRST E&P JV OML's 83 and 85 OPERATIONS (NipeX Tender No: FIRST E&P.00000107)

#### 1.0 INTRODUCTION

FIRST Exploration and Petroleum Development Company Limited, on behalf of NNPC/FIRST E&P Joint Venture, is seeking competent companies to apply for the Provision of Facilities Maintenance services for NNPC/FIRST E&P JV OML 83 & OML 85 Assets.

The Primary duration for this contract is Two Years firm plus One Year option to renew.

#### 2.0 SCOPE OF WORK/SERVICE REQUIREMENT

The scope of services will cover but not be limited to:

providing supplies, services, and personnel for the following: General Maintenance (cleaning, general office repairs, replacement of nuts & bolts), refuse collection, gardening, fumigation and pest control. Provision of personnel (cleaners, tea ladies, site technicians and supervisor).

#### 3.0 BASIC REQUIREMENTS

Any Company seeking to be selected must satisfy the following conditions:

1. Be a Limited Liability Company registered in Nigeria
2. Certified true copy of the Certificate of Incorporation obtained from Corporate Affairs Commission (CAC), Forms CO2 and CO7.
3. Current Nigerian Upstream Petroleum Regulatory Commission (NUPRC) Permit to operate as an Oil Industry Service Company.
4. Have acquired relevant experience in Oil and Gas business.
5. Must be in good standing with NNPC and Operators.
6. Must be a good corporate citizen of Nigeria that pays its taxes as and when due.

#### 4.0 NIGERIAN CONTENT

The interested Company must comply with the following:

- a) Develop a Nigerian Content Plan that demonstrates full utilization of Nigerian labour and services with a detailed description of the role, work scope and manhours in order to achieve the minimum target as set out in the requirement of the NOGICD Act 2010 (85% Spend; other supporting Services) for this Project. Where in-county capacity is inadequate, propose innovations to bridge the gap.
- b) Provide a plan of how it intends to give first consideration to materials, manufactured as well as assembled goods of Nigerian origin which shall include a breakdown of all materials and consumables to be utilized and indentifying those that are found locally, finished products and materials that will be procured from Nigerian manufacturing and assembly plants, finished goods that order can be placed from outside Nigeria through Nigerian affiliates.
- c) Provide a contract-specific organogram showing Names and Nationalities of all key personnel, that will execute the work scope for this service. For any position to be occupied by Expatriate personnel, Company shall commit to obtaining expatriate quota approval from NCDMB before project execution.
- d) Provide detailed description of the location of in-country committed facilities not limited to administrative office.
- e) Provide evidence of completed registration on the NCDMB NOGICD JQS portal.

#### 6.0 CLOSING DATE

Only tenderers who are registered with NJQS Product/Category **3.18.24 – Facilities Management Service** as at 16:00hrs of **10<sup>th</sup> November 2022** being the advert close date shall be invited to submit Technical Bids.

#### 7.0 ADDITIONAL INFORMATION

- All costs incurred in preparing and processing NJQS pre-qualification shall be for the account of tenderer.
- Full tendering procedure will be provided only to Tenderers that have been successfully prequalified in NJQS
- This advertisement of "Tender Opportunity" shall not be construed as a commitment on the part of FIRST E&P to award contract to any supplier and/or associated companies having been prequalified in NJQS nor shall it entitle Applicants to make any claims whatsoever and/or seek any indemnity from FIRST E&P and/or any of its Partners by virtue of such Applicants having responded to this Advert.
- All costs incurred in registering and prequalifying for this and other product/service categories in NJQS shall be born solely by Tenderers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (Physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJQS database.
- FIRST E&P will communicate only with authorized officers of the qualifying companies at each stage of the Tender process, as necessary, and will NOT communicate through individuals or Agents.

- f) Submit a detailed training plan which shall provide sustainable training and development (including certification as applicable) for Nigerians in line with the Human Capacity Development Initiative Guideline of the Nigerian Content Development and Monitoring Board (NCDMB). The training plan will include contract-specific training and estimated man-hours. The tenderer is required to submit an MOA with Oil and Gas Trainers Association of Nigeria (OGTAN) trainers to support their training plan2, which shall be 15% of the project Man-hours or 3% of the total contract sum.
- g) Provide evidence to show that a minimum of 50% of the equipment to be deployed for the work is owned by a Nigerian subsidiary if the international or multinational company is working through the Nigerian subsidiary including the equipment list (Tenderer to provide verifiable evidence (purchase receipt, bill of sale, etc.) of ownership of equipment in executing this contract.
- h) Provide evidence of approved Nigerian Content Equipment Certificate or status of the application submitted to NCDMB for the certificate for the procurement of all equipment, systems and packages to be supplied on the contract (where applicable). Where Tenderer intends to use subcontractor(s)/supplier(s), Tenderer shall provide same information for the nominated supplier(s)/sub-contractor(s).
- i) All bidders for a project/contract/service with a completion period of 12 months or more are required to submit as part of the Nigerian Content requirement, a signed Memorandum of Agreement (MOA) between it and one of the research and development (R&D) Clusters established by the Nigerian Content Development and Monitoring Board (NCDMB). The MOA shall be relevant to the project and shall indicate how the bidder intends to use the relevant R&D Clusters during project execution.
- j) Detailed specific programmes in place to transfer technology and skills to Nigerian businesses

#### 5.0 MANDATORY REQUIREMENTS

To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the **3.18.24 – Facilities Management Service** in NipeX Joint Qualification System (NJQS) database. **All successfully pre-qualified Suppliers in this category will receive Invitation to Technical Tender (ITT).**

- a) To determine if you are pre-qualified and view the product/service category you are listed for: Open <http://vendors.nipex-ng.com> and access NJQS with your log in details. Click on Products/Services Status tab to view your status and product codes
- b) If you are not listed in a product/service category you are registered with NUPRC to do business, contact NipeX office at 8/10 Bayo Kuku Road, , Ikoyi, Lagos with your NUPRC certificate as evidence for verification and necessary update.
- c) To initiate the JQS pre-qualification process, access [www.nipex-ng.com](http://www.nipex-ng.com), click on services tab followed by NJQS registration
- d) To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system

