



# NipeXCONNECT



Volume 57

A Bi-Monthly Newsletter

May - June 2017

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## NipeX OPERATIONS: JQS & eMARKETPLACE

The Joint Qualification System (JQS) is designed to pre-qualify Suppliers registered in Nigeria. It increases efficiency and instills integrity in the pre-qualification process of the Nigerian oil and gas industry.



The eMarketplace is a collaborative environment that delivers significant value to all Stakeholders in the contracting process through a comprehensive suite of capabilities.

### Our Vision

*To provide an industry platform for fast, efficient and transparent supply chain transactions.*

### Our Mission

*Build transaction confidence in the supply of goods and services in Nigeria's oil and gas industry by continually adapting to the needs of customers and other Stakeholders.*

### NipeX STATUS UPDATE AS @ MAY 18, 2017

#### Supplier Status in NipeX JQS

Total No. Of Pre-qualified Suppliers	4,227
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#### Tender Status in NipeX

Opportunity Phase	462
Technical Phase	242
Commercial Phase	112
Total No. Of Tenders	816

### Key Points to Note for Bids Response on NipeX System

Effective response to Bid invitations is an integral aspect of participating in a tender process through the NipeX system successfully. It involves the following;

- Accessing Published Bids
- Downloading Bid documents
- Uploading Bid Response documents

Details of the processes above will be explained during training.

#### 1.) General rules to Note on Responding to Bids on NipeX Portal:

- Adhere to the Password Policy when changing passwords for Login
- We advise that suppliers split bid documents into smaller sizes for quick upload (3mb)
- Respond to bids early. Do not wait for the last day (Submission deadline). This gives room for issues if any to be resolved before the deadline.
- Do not ZIP bid response documents.**
- Training attendance is important. Suppliers' Quick Guide is only an aid after comprehensive training.
- JQS login details for registration will not link you to E-marketplace for bidding purposes.

G. If you have any issues submitting your bids on the NipeX portal, kindly notify NipeX immediately and before the submission deadline.

H. Please note that only bids submitted on the NipeX portal will be evaluated

I. Suppliers should ensure that they have reliable internet connection when responding to bids (minimum 512kbs).

#### 2.) Tips for Responding to Request for Proposal (RFP) and Request for Quotation (RFQ):

- When responding to Request for Proposal (RFP), technical responses are uploaded in the c-folder.
- When responding to Request for Proposal (RFP), upon successful upload of your document in the c-folder, you are required to add at least one document under "add attachment" before the system will allow you to submit your bid.
- When responding to Request for Quotation (RFQ), ensure that you put a figure in price under items before you submit

**Key Points to Note for Bids Response on NipeX System Cont'd**

**NipeX NEWS & EVENTS**

**3.) Tips for Responding to Double Envelope Tender (DET)**

- A. When responding to Double Envelope Tender (DET), **do not upload technical bids in collaboration folder**, always upload technical bids in Tech\_Bid Folder, while the commercial bid should be uploaded in notes and attachment under add attachment.
- B. You cannot respond to Bids from the display RFX page, you have to click on participate tab, followed by the create response tab and ensure that you are on create response/edit response page.
- C. Note that the submit tab is only found on the create RFX response/edit response page.

**4.) NipeX System Internet Browser Limitations**

NipeX system cannot be accessed successfully with all available internet browsers. For effective access, NipeX system:

- i. Is compatible with Internet Explorer Browser version 6 and higher.
- ii. Works with other browsers but with limitations

**5.) Mandatory System Application**

To guarantee a stable access and effectively launch NipeX electronic bidding platform, up-to-date Java Application mandatorily should be installed in your computer. To install up-to-date Java Application:

- A. Go to java.com on the internet.
- B. Click on free Java download.
- C. Download Java version shown.

**6.) Information Technology (IT) Requirements**

- i. **Web address:** NipeX portal will ONLY be accessed via the Internet through the web address: [www.nipex-ng.com](http://www.nipex-ng.com).
- ii. **Password Policy:** Password life cycle is 60 days. The Password length is a minimum of 8 characters and a maximum of 16. Each password must have at least 1 special character (e.g. @, \$, etc) and 1 number.

**NipeX Participates in Offshore Technology Conference (OTC)**

NipeX participated in the concluded Offshore Technology Conference (OTC) & Exhibition on May 1–4, 2017 at NRG Park, Houston—Texas, USA.

Our participation at the event explored avenues for NipeX to project its brand, showcase its service offerings and create awareness about its operations in the Nigeria Oil and Gas industry.

**Frequently Asked Question**

**Question:**

How do I resolve “Portal Error 404”?

**Answer:**

1. To resolve Portal Error 404, log off the NipeX system and clear your cache.
2. To clear your cache, click on ‘Tools’ on the Internet Explorer menu bar, then click ‘Internet Options’. The Internet Options box opens to the ‘General’ tab.
3. On the ‘General’ tab, in the ‘Temporary Internet files’ section, click the ‘Delete Files’ button. This will delete the files that are currently stored on your cache.
4. If you still experience this problem, please contact the NipeX Customer Support Team:

Email: [customersupport@nipex.com.ng](mailto:customersupport@nipex.com.ng)  
 Phone: +234 1 4484360 / 08032850332

**Upcoming Event**

- ◆ **Society of Petroleum Engineers (SPE)**  
 Date: July 31 – August 02, 2017  
 Venue: Eko Hotel & Suites, V.I. Lagos
- ◆ **Offshore Europe (Aberdeen)**  
 Date: August 29 – September 01, 2017  
 Venue: Aberdeen, UK



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*For more NipeX FAQs, visit our FAQ Section at [www.nipex-ng.com](http://www.nipex-ng.com)*

**Your Contributions, Comments & Suggestions are Welcome**

**Contact Us ►**

**NipeX:...Fast, Efficient and Transparent**