

## **Process for Third Party Tender Processing**

1. Log into NipeX website- [www.nipex-ng.com](http://www.nipex-ng.com)
2. Download and prints 3<sup>rd</sup> Party Tender Processing service form the downloads tab
3. Send scanned copy of the application form to [customersupport@nipex.com.ng](mailto:customersupport@nipex.com.ng)
4. NipeX reviews the application to ascertain compliance
5. If compliant, invoice will be sent to customer for payment
6. Send proof of payment to NipeX email
7. On confirmation of payment, NipeX issues receipt
8. NipeX configures users and train them on the process
9. The current tendering process on NipeX will be followed

***The price is a minimum N200,000.00 per request***

***N.B This service is based on consent of the relevant Suppliers***

***\* Only forms with acknowledged T & C will be processed***