



TOTAL E&P NIGERIA LIMITED

Operator of the NNPC/TOTAL Joint Venture



TENDER OPPORTUNITY: PROVISION OF CORRECTIVE MAINTENANCE OF WELLHEAD VALVES AND XMAS TREE SERVICES FOR JV ONSHORE

Tender Ref. No: 100002988

1. INTRODUCTION

Total Exploration and Production Nigeria Limited (TEPNG) operator of the NNPC/TOTAL Joint venture invites interested reputable and pre-qualified contractors with relevant experience for this tender opportunity for Provision of wellhead Maintenance and Services at OML 58, for 2018 - 2021.

2. SCOPE OF WORK / DURATION

The expected duration of this contract is two (2) years plus one (1) year optional extension.

WELLHEAD SERVICES (3.04.19)

Contractor shall provide experienced personnel, tools and equipment for Provision of wellhead Maintenance and Services. With the provisions for integrity test of the xmas tree and wellhead.

- The scope of services to be rendered by CONTRACTOR is as follows:
- Management of the work pack, HSE management, and Quality Assurance & Quality Control
- Provision of Corrective Maintenance Interventions for xmas tree and well head valves
- Provision of spare parts, consumables and tools
- Data collection and compilation

I Xmas tree change: Removal and/or Installation

Xmas trees that require extensive repair and maintenance are removed after securing the well. The replacement tree is then installed and tested according to TOTAL company rule before commissioning. The tools, equipment and procedures must comply with COMPANY standards.

II Tree Repair and Maintenance

First Level and Second Level maintenance of Xmas Tree and Wellhead which includes faulty parts of the xmas tree, wellhead, valves, seals, etc as required. This must be carried out by competent personnel using the right tools and equipment as specified by TOTAL company rule.

III Integrity test of xmas tree and wellhead

After every repair, maintenance and installation, an inspection is to be carried out to ascertain the integrity / efficiency of the job execution using relevant tools and equipment in compliance with industry / TOTAL E&P standards.

Tender reference: 100002988 is exclusively for the Onshore Service.

3. MANDATORY REQUIREMENTS

- a. To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the **3.04.19 (Wellhead Services) category in NipeX joint Qualification system (NJQS) database**. All successfully pre-qualified suppliers in this category will receive an Invitation to Technical Tender (ITT).
- b. To determine if you are pre-qualified and can view the product/service category you are listed for; Open <http://vendors.nipexjqs.com> and access NJQS with your log in details. Click on Products/Services Status tab to view your status and product codes.
- c. If you are not listed in a product/service category and you are registered with DPR to do business, contact NipeX office at 30, Oyinkan Abayomi Street, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.
- d. To initiate the JQS pre-qualification process, access www.nipex-ng.com, click on services tab followed by NJQS registration
- e. To be eligible, all tenders must comply with the Nigerian content requirements in the NipeX system.

4. NIGERIAN CONTENT

TEPNG is committed to the development of the Nigerian Oil and gas business in compliance with the Nigerian Content Act 2010 for Nigerian Content Development.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian oil and gas industry shall be consistent with the level set in the Schedule of the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (The Board)

Tenderer(s) shall comply with all the provisions of the Nigerian Content Act that relate to this advert and in particular comply with the minimum Nigerian Content percentage for the scopes which are covered in the Schedule of the Act. This also includes and any other requirement that may arise from time to time not explicitly stated in this advert but which apply to the service in fulfillment of the Nigerian Content Act, in the submission of their Tender.

Failure to fully comply with the Nigerian Content Act or demonstrate commitment to Nigerian Content Development Policy of the Nigerian government shall result in the disqualification of the tenderer from the bidding process.

As part of their submissions, Tenderer shall:

- a. Develop a Nigerian Content Plan (NCP), which shall explain the methodology of how it intends to comply with the requirements of the Act and how to achieve the set target(s) in the Schedule of Nigerian Oil & Gas Industry Content Development Act and any targets set by The Board.
- b. Develop a Research & Development Plan which shall explain the methodology of how it intends to promote education, attachments, training, research and development in Nigeria in relation to the contract.
- c. Develop a Technology Transfer Plan which shall explain the methodology of how it intends to promote the effective transfer of technologies from alliance partners to Nigerian individuals and companies.

- d. Develop an employment and training plan which shall explain how first considerations shall be given to employment and training of Nigerians in work programme on the contract, hiring and training needs with a breakdown of the skills needed and anticipated skill shortage in the Nigerian labour force including the training and understudy program for succession planning.
- e. Submit a plan for how it intends to give first consideration to services provided from within Nigeria with a list of work packages, 3rd party services and subcontracts that should be reserved for Nigerian indigenous contractors and those for Community Contractors including the list of services that will be provided by companies of Nigerian origin.
- f. Submit a plan for how it intends to give first consideration to raw materials and manufactured /assembled goods of Nigerian origin. This shall include a breakdown of all raw materials to be utilized and identify those that are found locally. Finished products and materials that will be procured from Nigerian Manufacturing & assembly plants; finished foreign goods that can be ordered by Nigeria through Nigerian authorized vendors and accredited agents and those that would be directly imported.
- g. Demonstrate that Tenderer's entity is a Nigerian-registered company. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc) including company memorandum & article of association and other evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Maximizing Nigerian Content is a key contract priority, therefore for foreign companies and multinationals in alliance with a local company, submit evidence that the local company is an indigenous company and the binding Agreement of the alliance duly signed Agreement by the CEO of both parties and stating the specific work scope to be performed by each member of the alliance.
- h. Provide detailed description of the location of in-country committed facilities & infrastructure (assets, equipment, technical office, and administrative space, storage, workshop, assembly area, repair & maintenance, testing, laboratory, etc) in Nigeria to support the future Services. Evidence that 50% of all equipment deployed to work by multinational and international companies is owned by the local subsidiaries is a necessity.
- i. Provide a project-specific training, man-hour budget, skill development and technology transfer plan for Nigerian personnel or indigenous business including evidence of past performance on training and development for Nigerians nationals & indigenous business. Plan for sponsorship of Nigerians to acquire competence and/or certification. Further development of local employees as professionals. Proposed training plan for Nigerians on the project including a brief training outline for OEM products, engineering, software & hardware, project management, procurement, construction, installation, start-up & commissioning, maintenance, testing and operations.
- j. Provide evidence (personnel list and positions with organization chart to substantiate) of percentage of management that are Nigerian Nationals and the percentage of the total workforce that are Nigerians.
- k. Submit Tenderer's corporate organization's overall human resources structure (mgt, supervisors, senior & junior skilled officers, etc) identifying positions manned/occupied.
- l. Submit verifiable evidence of the OEM's Nigerian Content Equipment Certificate (NCEC) issued by NCDMB during the technical phase of bidding.
- m. Demonstrate how 85% of the key personnel positions would be occupied by Nigerian national employees.

The tender is to be bid for exclusively by only Nigerian indigenous companies.

NOTE: Failure to comply with the provision of the Nigerian Content Act 2010 or to demonstrate commitment to the development of the Nigerian Content Policy shall result in the disqualification of the tenderer from the bidding process.

5. CLOSING DATE

Only Tenderers who are pre-qualified in the **3.04.19 (Wellhead Services) category in NipeX joint Qualification system (NJQS) database** as at this advert closing date shall be invited to submit Technical Bids. Close date of advert is **21/06/2018**.

6. ADDITIONAL INFORMATION

- a. To be eligible, all Tender's must have the OEM certification.
- b. Failure to provide any of the listed documents or information may automatically disqualify the tenderer.
- c. All costs incurred in registering and prequalifying for this and other service categories in NJQS shall be borne solely by the Tenderer.
- d. This advertisement shall neither be construed as an invitation to Tender (ITT) nor a commitment on the part of TEPNG to award a contract to any supplier and/or associated companies, subcontractors or agents.
- e. The ITT and any further progression of this tender shall be via NipeX. Interested bidders are therefore advised to ensure that their profiles in NipeX are active with a valid official email address accessible by their organization as this shall be the only means to transmit the ITT.
- f. Tendering process will be the NNPC contracting process requiring pre-qualified companies to submit technical tender first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.
- g. Man hour figures for Capital Project Portfolios are estimates to provide definition to the scope and do not constitute guaranteed quantities.
- h. TEPNG will only recognize and correspond with duly authorized officers of the pre-qualified bidders and NOT through individuals or agents acting on their behalf.
- i. Interested Tenderer(s) should note that TEPNG has very cordial relationship with the host communities of the sites where these services may be performed based on existing Memorandum of Understanding (MOU). Prospective tenderer(s) will be required to implement the obligations of the MOU as part of their contract.
- j. COMPANY reserves the right to award one or more contracts from this Call For Tender Process.

Please visit NipeX portal at: www.nipex-ng.com for this advert and other information