



**SHELL PETROLEUM DEVELOPMENT COMPANY OF NIGERIA LIMITED (SPDC)**

**TENDER OPPORTUNITY:** *Corporate Contract for O & M of SPDC Owned Light Vehicles and Provision of Contractor Vehicles for East, West, Abuja and Bonny Locations*

**TENDER REF: NG01022457 Nipex No. SPDC.00000179**

**1.0 INTRODUCTION**

SHELL hereby announces to interested and prequalified companies an upcoming tendering opportunity for the O & M of SPDC Owned Light Vehicles and Provision of Contractor Vehicles for East, West, Abuja and Bonny Locations. The proposed contract will commence in Q3 2017 and remain active for 3 years' duration, followed by 1-year extension option.

**SCOPE OF WORK - GENERAL**

- 1 The CONTRACTOR shall perform the WORKS in accordance with the CONTRACT. The work to be performed generally consists of all WORKS necessary and incidental to the:
  - Maintenance, servicing, repair, recovery, cleaning of all THE COMPANY light vehicles in the East, West, Abuja and Bonny locations including all field locations but not limited to Rumuahia (Egbema), Kolocreek, Imo River, Gbaran Ubie, Afam G/Plant, Obigbo, Agbada, Soku Gas Plant, Okoloma G/Plant, Nun River and Ahia FLB in the East location and Forcados, North Bank, South Bank and Escravos in the West location
  - WORK in the East, West, Abuja and Bonny locations shall be executed in the COMPANY facilities located in these locations and all field locations including but not limited to the list above.
  - Provision of suitable and comparable replacement vehicles with or without drivers for vehicles in workshop for routine and/or non-routine maintenance, including accidented vehicles.
  - Operation of THE COMPANY light vehicles, including provision of crew (drivers and/or driver assistants) for a number of SPDC light vehicles in the East, West, Abuja and Bonny locations. Number of vehicles to be crewed shall be determined by THE COMPANY and may fluctuate subject to one month notice.
  - Support services such as journey management, scheduling, dispatch and vehicle movement control in and out of the marshalling yards and parking lots, fleet management services, vehicle QA/QC, HSE support and other administrative/technical services.
  - Provision and renewal of all vehicle particulars/documentation.
  - Such other WORKS incidental to the satisfactory performance of the required WORKS.

**SERVICES TO BE PROVIDED**

CONTRACTOR shall provide the following services collectively termed in the CONTRACT as the WORKS:

- Scheduled preventive routine maintenance and servicing
- Non-routine (accident and breakdown) repairs and cleaning
- Movement of vehicles between the company and workshop
- Condition of vehicle , receipt and delivery
- Spare parts, materials and consumables
- Provision of replacement vehicles fleet operations (request processing, journey management and job execution)
- Vehicle documentation
- Logistics co-ordination (West & Abuja)

**PROVISION OF CONTRACTOR OWNED LIGHT VEHICLES**

**3.0 Mandatory Requirements**

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified vendors in the following product Groups;

- a) 3.05.20 Vehicle Maintenance and Repair Services;
- b) 2.05.02 Light Vehicles; Passenger Cars and Associated Equipment and
- c) 2.05.04 Automobile Accessories; Tyres/Batteries/Car Accessories/Spare parts Cat A-D for East and Abuja locations – (Product/Services) category in NipeX Joint Qualification System (NJQS) data base.

**Only successfully pre-qualified suppliers in these categories will receive Invitation to Technical Tender (ITT).**

2. To determine if you are pre-qualified and view product/service category you are listed for, open [www.nipex-ng.com](http://www.nipex-ng.com) and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

3. If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 30, Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.

4. To initiate the JQS prequalification process, access [www.nipex-ng.com](http://www.nipex-ng.com) to download the application form, make necessary payments and contact NipeX office for further action.

5. To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

**4.0 Nigerian Content Requirements**

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:

- Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria

- International or multinational company working through a Nigerian subsidiary must demonstrate that a minimum of 50% of equipment to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary
- Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attach past experience of such patronage.
- Specific to this work, provide detailed plan for staff training and development on equipment repairs & maintenance and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
- Location of in-country facilities (Storage, workshops, repair & maintenance facilities and testing facilities)
- Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.
- Provide details on any other Nigerian Content initiative your company is involved in.

**5.0 Closing Date:** Only Tenderers who are registered in the NJQS product/categories a) 3.05.20 Vehicle Maintenance and Repair Services; b) 2.05.02 Light Vehicles; Passenger Cars and Associated Equipment and c) 2.05.04 Automobile Accessories; Tyres/Batteries/Car Accessories/Spare parts Cat A-D as at **Friday 19<sup>th</sup> May, 2017** being the advert close date shall be invited to submit Technical bids.

#### **6.0 Additional Information**

- All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
- This advertisement shall neither be construed as any form of commitment on the part of SPDC to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.
- SPDC will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this advert and other information. Also note that this contract will be progressed through NipeX system.