



**SEPLAT PETROLEUM DEVELOPMENT COMPANY PLC  
(ON BEHALF OF THE NPDC/SEPLAT JOINT VENTURE)**



**TENDER OPPORTUNITY: PROVISION OF CALL-OFF QAQC INSPECTIONS SERVICES FOR WESTERN ASSETS – OMLs 4,38 AND 41**

**1.0 INTRODUCTION:**

As part of SEPLAT JV requirement to maintain the highest standard for its work in-country and overseas, it desires to put in place a Provision of Call-off Quality Assurance Quality Control (QAQC) Inspections Services Contract for its western assets' (OMLs 4, 38 and 41) operations for an initial duration of 4 (four) years. This service is required to provide QAQC Inspections services across Engineering, Construction and Installation stages of work in-country; factory equipment and material inspections and testing in OEM's (Original Equipment Manufacturer) facilities in-country and overseas; equipment and personnel qualification and certification services and asset integrity. The contract shall be in 2 (two) categories: The National Category for jobs rendered within Nigeria; and The International Category for jobs rendered outside Nigeria. The International Category shall be for vendors with the resources and coverage to render service across all over the world. Vendors are required to tender for only 1 (one) category. The tendering process shall be run on the Nigerian Petroleum Exchange (NipeX) contracting platform

**2.0 SERVICES REQUIRED/SCOPE OF WORK:**

The scope of work shall include the provision of quality assurance and quality control services on a call-off basis to support engineering and project activities within and outside the country in the following ways:

S/N	SERVICE CODE	Tender Ref. Number	SERVICES	BRIEF DESCRIPTION OF SCOPE OF WORK (INCLUDES BUT IS NOT LIMITED TO THE UNDERSTATED)
1	3.02.01		Provision of QAQC Inspections Services	<ul style="list-style-type: none"> <li>a. Provision of QAQC inspection services for Engineering, Construction and Installation activities involving civil, mechanical, piping, electrical, instrumentation, process safety, survey, coating, corrosion control, pigging, scaffolding, lifting etc.</li> <li>b. Material inspections, testing and acceptance services.</li> <li>c. Provision of QAQC inspections equipment and tools.</li> <li>d. Provision of QAQC documentation and certification services.</li> <li>e. Provision of asset integrity services.</li> <li>f. Certification/qualification of personnel and processes.</li> <li>g. Factory Acceptance Test (FAT) for The International Services Category.</li> <li>h. Storage and preservation services of Engineering materials (e.g. electrical, instrumentation and mechanical items)</li> </ul>

**SPECIAL CONSIDERATIONS**

- a. Vendors must have proven experience in provision of field and facility quality inspections services.
- b. For the International Category, relevant certification and/or affiliation with qualified overseas vendors will be an added advantage.
- c. Vendors must have financial capacity to pay up to 30 (thirty) personnel for a period of 3 (three) months without recourse to pending invoices.

**3.0 MANDATORY REQUIREMENTS:**

1. To be eligible for this tender exercise, interested companies are required to be pre-qualified in the relevant Product/Services categories of NipeX Joint Qualification System (NJQS) database indicated in 2.0 above. All successfully pre-qualified contractors in this category will receive an Invitation To Tender (ITT).
2. To determine if you are pre-qualified and view the product/service category you are listed for: Open <http://vendors.nipex-ng.com> and access NJQS with your log in details. Click on the Products/Services Status tab to view your status and product codes.
3. If you are not listed in a Product/Service category and you are registered with Department of Petroleum Resources (DPR) to do business, contact NipeX office at 8, Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.
4. To initiate the NJQS pre-qualification process, access [www.nipex-ng.com](http://www.nipex-ng.com), click on services tab followed by NJQS registration.
5. Any entity intending to bid as a joint venture/alliance must demonstrate a genuine alliance or joint venture with details on scope and responsibilities of parties for this work, and payment arrangements. Such companies must show evidence of joint venture via a legally binding agreement duly signed by the Chief Executive Officer (CEO) of both companies. In the absence of a binding legal agreement relating directly to this activity, the company submitting the response on behalf of the alliance/joint venture must supply a power of attorney authorizing it to do so.
6. To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system. In the section below: OGTAN shall mean Oil and Gas Trainers Association of Nigeria and NCEC shall mean Nigerian Content Equipment Certificate

**4.0 NIGERIAN CONTENT DEVELOPMENT:**

Seplat as an indigenous Exploration and Production Company in Nigeria is committed to the development of the capabilities of Nigerian companies in compliance with the provisions of the Nigerian Oil and Gas Industry Content Development (NOGICD) Act 2010 for Nigerian Content Development. Tenderers are to note that they will be requested in the technical tender to provide details of their relevant strategy to ensure that they fully comply with the Nigerian Oil & Gas Industry Content Act, 2010 as provided at <http://www.ncdmb.gov.ng/images/GUIDELINES/NCACT.pdf>, in view of the fact that non-compliance will constitute a fatal flaw in all contract evaluations.

In light of the above, Tenderers shall be expected by the Nigerian Content Development Monitoring Board (NCDMB) to:

- Demonstrate that the entity proposed for execution of the service, is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria.
- Furnish details of company ownership and shareholding structure. Also submit photocopies of its CAC Forms CO2 and CO7.
- Provide evidence of what percentage of its key management positions are held by Nigerians and what percentage of the total work force are Nigerians. Also show overall percentage of work to be performed by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan with detailed description of the role, work scope, man-hours and responsibilities of all the Nigerian companies and personnel that will be involved in executing the work.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop.
- Provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next four (4) years.
- Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O. Box).
- Provide detailed description of the location of in-country facilities (Equipment, storage, workshops, repair, maintenance and testing facilities)
- Provide detailed statement with evidence of how it intends to maximize the use of Nigerian made goods and services.
- Provide details on any other Nigerian Content initiative the company is involved in.
- In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- Provide evidence of minimum 50% equity ownership of equipment by Nigerian subsidiary.
- Provide evidence of NCEC.
- Evidence of Registration on the NCDMB NOGIC JQS Portal.

Please note that failure to provide any of the above documentation (or requirements) will be a fatal flaw.

**5.0 CLOSING DATE:**

**Only tenderers who are registered with NJQS Product/Category: 3.02.01 - Quality Assurance QA / QC Consultancy with a "LIVE" subscription status at 16:00hours on 30th October 2020 being the advert close date, shall be invited to submit technical and commercial Bids**

**6.0 ADDITIONAL INFORMATION:**

1. All costs incurred in preparing and processing NJQS prequalification and responding to this tender opportunity shall be to the tenderer's own account.
2. This Advertisement and subsequent ITT shall neither be construed as any form of commitment on the part of SEPLAT to award any contract to any tenderer and or associated contractors, sub-contractors or agents, nor shall it entitle pre-qualified tenderers to make any claims whatsoever, and/or seek any indemnity from SEPLAT and/or any of its partners by virtue of such tenderers having been pre-qualified in NJQS.
3. The tendering process shall be undertaken in accordance with the NNPC contracting process in compliance with Public Procurement Act 2007.
4. SEPLAT will communicate only with authorized officers of the qualifying companies at each stage of the tender process, as necessary, and will NOT communicate through individuals or appointed agents.
5. This tender and any related process neither creates any commitment by SEPLAT nor establish any legal relationship.
6. All information must be provided in English Language.
7. Notwithstanding the pre-qualification in NJQS, SEPLAT is neither committed nor obliged to include your company on any bid list or to award any form of contract to any company and/or associated companies, sub-contractors or agents.
8. SEPLAT will not enter any form of communication with interested bidder(s) in respect hereof from the commencement date of this Advertisement.
9. Submission of any fictitious document will attract suspension from participation in future bids.
10. Only pre-qualified companies in the appropriate registered NipeX categorization as at the last date of this Advertisement will be eligible and shall be invited for tendering.
11. SEPLAT will not enter correspondence with any company or individual on why a company was short-listed or not short-listed.
12. Only tenderers that score the minimum pass mark in the technical evaluation exercise shall progress to the commercial stage of the tender process. Evaluation of tenders and selection of successful bidders will be based on proven capability of a bidder to offer the service and submission of the best commercial responsive tender.
13. Full tendering procedure will be provided only to contractors that have been successfully prequalified in NJQS.
14. Contractors that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJQS database.
15. The tendering process shall be the NIPEx contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, which will focus on the disqualification criteria, only technically and financially qualified contractors will be requested to submit commercial tenders.

Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this Advertisement and other information and note that this tender will be processed through NipeX system.

**Disclaimer:**

This Advertisement shall not be construed to be a commitment on the part of NPDC/SEPLAT to award any form of contract to any company and/or associated companies, sub-contractors or agents; nor shall it entitle any company submitting documents to claim any indemnity from NPDC/SEPLAT and/or any of its partners by virtue of such companies having responded to this Advertisement.