



THE SHELL PETROLEUM DEVELOPMENT COMPANY OF NIGERIA LIMITED (SPDC)



TENDER OPPORTUNITY  
Provision of Fuel Management Services  
NipeX No: 00003464  
Tender Ref: NG01023452

**1.0 Introduction**

- The Shell Petroleum Development Company (SPDC) as Operators of the Joint Venture between itself and the Nigerian National Petroleum Development Corporation (NNPC), on behalf of the Joint Venture hereby announces to interested and prequalified companies for the Provision of Ultrasonic test, leak detection test of storage tanks in all storage locations, tank cleaning, calibration and provision of DPR certificate and Pump Maintenance are required in line with DPR Regulation listed in the scope of work below to apply for inclusion in the bid list of the tender.

**2.0 Scope of Work/Service Requirements**

**Call-off Requirements:**

- Provision of Ultrasonic test,
- Provision of Leak detection test
- Provision of Tank cleaning
- Provision of Calibration services
- Provision of Ground water monitoring
- Provision of Schedule and unscheduled pump maintenance services
- Provision of Pressure testing and Certification of Hoses
- Provision of pump calibration
- Provision of Delivery line services

**Locations of Work:**

- East Land Storage locations
- East Swamp Storage locations
- West land Storage location
- West Swamp Storage locations
- Abuja Storage locations
- Lagos Storage locations

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**3.0 Mandatory Requirements**

- To be eligible for this tender exercise, interested contractors are required to be pre-qualified in **NJQS Product Group 3.05.22, 3.07.01, 3.07.02 and 3.16.04:** in the NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in this category will receive a Technical Invitation to Tender (ITT).
- To determine if you are pre-qualified and to view the product/service category you are listed for, log on to [www.nipex-ng.com](http://www.nipex-ng.com) and access the NJQS with your log in details, click on "Continue to Joint Qualification Scheme tool", click on "check my supplier status" and then click "Supplier product group".
- If you are not listed in a product/service category but are registered with the Department of Petroleum Resources (DPR) to do business, contact the NipeX office at 8 Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.
- To initiate the NJQS prequalification process, access [www.nipex-ng.com](http://www.nipex-ng.com) to download the application form, make necessary payments and contact the NipeX office for verification and necessary update.
- To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

#### 4.0 NIGERIAN CONTENT REQUIREMENTS

Tenderers are to note that they will be requested during the technical tender to give full details of their relevant strategy to ensure that they fully comply with the Nigerian Oil & Gas Industry Content Development (NOGICD) Act, 2010 as non-compliance will constitute a **FATAL FLAW** in all tender evaluations. In line with the above, Tenderers will be required to ensure that information on the following, among others, is included in their technical submission:

- Demonstrate that the entity is a Nigerian registered company, or Nigerian registered company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria
- Nigerian Indigenous company executing the work scope in alliance with foreign companies and multinationals should ensure that:
  - the foreign company or multinational is duly registered in Nigeria;
  - they submit CAC forms CO2 and CO7 of the both companies
  - they submit binding memorandum of agreement (MOA) stating the following:

- i) The Nigerian indigenous company will be the lead of the partnership
- ii) The detailed scope of work to be performed by each party
- iii) Detailed personnel and equipment that each party will deploy to execute the work scope
- iv) The MOA will be governed by the laws of the Federal Republic of Nigeria
- v) The MOA to be signed by the Managing Directors of both companies.

- International or multinational companies working through a Nigerian subsidiary must
  - .1 Demonstrate that the Nigerian subsidiary has 51% and above Nigerian equity shareholding in the ownership structure of the legal registered entity of tenderer in Nigeria and duly registered on the NCDMB NOGIC JQS as service providers under the applicable and relevant product category
  - .2 Demonstrate that a minimum 50% of equipment to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary
- Furnish details of company ownership and share holding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well equipped offices and workshop; attach past experience of such patronage.
- Provide the Nigerian Content Equipment Certificate NCEC for equipment.
- Demonstrate plan that the company has legal, insurance and banking operations with Nigerian firms.
- Human Capital Development: Tenderers plan and strategy for human capacity development training on this tender shall comply with 10% of project hours as HCD training hours or 2% of total contract cost whichever is greater. The number of trainees shall be determined in accordance with NCDMB HCD training guidelines 2014 and the service of OGTAN registration and the training modules.
- Provide Evidence of MOA with the relevant research clusters. The MOA shall indicate how the service company intends to use the relevant research clusters during project execution to the satisfaction of the Board. Researchers that meet the technical requirements of the Board shall be notified on the Research Cluster they belong to: and they will be required to upload research proposals relevant to their cluster unto the NOGIC JQS portal (<http://www.nogicjqs.com>) on request
- Provide details on any other Nigerian Content initiative your company is involved in.

#### 5.0 Closing date

Only tenderers who are registered in the NJQS Service category as listed in **NJQS Product Group 3.05.22, 3.07.01, 3.07.02 and 3.16.04:** as at **25 July 2019** being the advert closing date shall be invited to submit Technical Bids.

#### 6.0 Additional Information

- Expected Contract Award Date: **Q1 2020.**
- Contract Duration: 3 years + 1 year extension option.
- Bidders are to group their bid submissions in line with the scope category
- All cost incurred in registering and prequalifying for this and other product/service categories shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorised/responsible personnel are up-to-date in their company profile in the NJQS database.
- SPDC shall communicate only with authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.
- All respondents to SPDC must ensure full compliance with the Nigerian Oil and Gas Industry Content Development Act, 2010. (NOGICD) All respondents should educate themselves on the requirements of the NOGICD and ensure full compliance. Non-Compliance is a FATAL FLAW.
- Technical details and specification of the vessels and storage requirements required will be issued to prequalified vendors in the relevant categories via the Technical ITT.
- This advertisement of "Invitation to tender" shall not be construed to be a commitment on the part of NNPC/SPDC to award any form of contract to any company and/or associated companies, sub-contractors or agents; nor shall it entitle any company submitting documents to claim any indemnity from NNPC/SPDC and/or any of its partners. NNPC/SPDC reserves the right to take final decision on any of the documents received in the pre-qualification/ Technical package.

Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this advert and other information and note that this tender will be processed through NipeX system.

