



**SHELL PETROLEUM DEVELOPMENT COMPANY OF NIGERIA LIMITED (SPDC)**  
**TENDER OPPORTUNITY: OPERATION AND MAINTENANCE OF UPS AND DC SYSTEMS IN SPDC**  
TENDER REF: NG01023309 (NipeX No.: SPDC.00000261)

#### 1.0 Introduction

The Shell Petroleum Development Company (SPDC) as Operators of the Joint Venture between itself and the Nigerian National Petroleum Corporation (NNPC), on behalf of the Joint Venture hereby announces to interested and prequalified companies, an upcoming tendering opportunity for the Operation and maintenance of UPS and DC Systems in SPDC. The proposed contract will provisionally commence in Q4, 2018 and remain active for a duration of two years, with an option to extend by a further one year.

#### 2.0 Scope of Work

The work scope covered by proposed contract includes but is not limited to the following:

Provision of qualified personnel of suitable levels of competence, on a call-off basis, to provide Maintenance, Testing and Repair Services for all UPS Systems and associated equipment in SPDC locations. The Work shall also include Full-Service Preventative, Predictive, and Corrective maintenance and provision of proactive recommendations on UPS Systems (Including All Associated Equipment – Batteries, Stabilizers, Sinewave, Bypass Switches, Isolation Transformers, Electrical Power Distribution Systems, Sockets, Plugs, Distribution Boards, etc.) listed in Appendix 1, as well as the supply of any applicable replacement parts as well as specialist engineering services.

Workscope also includes the day-to-day, planned and ad-hoc breakdown Maintenance and Repair as well as Testing/Certification of the following equipment/systems:

- UPS equipment
- Associated batteries
- Stabilizers
- Sinewave
- By-pass Switches

Isolation Transformers

Power Distribution network/system (including power distribution boards, switchgear, sockets, plugs, cables, etc.)

As per SPDC Issued MJs/CM/PM check lists and Work Orders.

Provide first line intervention/troubleshooting of UPS and associated equipment and power distribution network/system (e.g. power distribution boards, Switchgear, sockets, plugs, cables, etc.) failures and restoration of power. In addition, answer to all fault calls from Customers as recorded on Global PlanON application & SAP application.

#### 3.0 Mandatory Requirements

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the **Rectifiers, Inverters and Converters (1.09.04)** Services in NipeX Joint Qualification System (NJQS) data base. **Only successfully pre-qualified suppliers in this category will receive Invitation to Technical Tender (ITT).**

2. To determine if you are pre-qualified and can view product/service category you are listed for, open <http://vendors.nipexnjq.com> and access NJQS with your login details. Click on Products/Services Status tab to view your status and product codes.

3. If you are not listed in a product/service category and you are registered with DPR to do business, contact NipeX office at 8, Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.

4. To initiate the NJQS prequalification process, access [www.nipex-ng.com](http://www.nipex-ng.com) click on services tab followed by NJQS registration. 5. To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system. Also for this tender exercise, interested contractors should also be registered on the NCDMB NOGIC JQS in the relevant product category'

#### 4.0 Nigerian Content Requirements

Tenderers are to note that they will be requested during the technical tender to give full details of their relevant strategy to ensure that they fully comply with the Nigerian Oil & Gas Industry Content Development (NOGICD) Act, 2010 as non-compliance will constitute a FATAL FLAW in all tender evaluations. In line with the above, Tenderers will be required to ensure that information on the following, among others, is included in their technical submission:

- Demonstrate that the entity is a Nigerian registered company, or Nigerian registered company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria
- Nigerian Indigenous company executing the work scope in alliance with foreign companies and multinationals should ensure that:
  - the foreign company or multinational is duly registered in Nigeria;
  - they submit CAC forms CO2 and CO7 of the both companies
  - they submit binding memorandum of agreement (MOA) stating the following:
    - i) The Nigerian indigenous company will be the lead of the partnership
    - ii) The detailed scope of work to be performed by each party
    - iii) Detailed personnel and equipment that each party will deploy to execute the work scope
    - iv) The MOA will be governed by the laws of the Federal Republic of Nigeria
    - v) The MOA to be signed by the Managing Directors of both companies.
- International or multinational companies working through a Nigerian subsidiary must
  - a. Demonstrate that the Nigerian subsidiary has 51% and above Nigerian equity shareholding in the ownership structure of the legal registered entity of tenderer in Nigeria and duly registered on the NCDMB NOGIC JQS as service providers under the applicable and relevant product category
  - b. Demonstrate that a minimum 50% of equipment to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary
- Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7



NAOC

- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attach past experience of such patronage.
- Demonstrate plan that the company has legal, insurance and banking operations with Nigerian firms.
- Human Capital Development: Tenderers plan and strategy for human capacity development training on this tender shall comply with 10% of project hours as HCD training hours or 2% of total contract cost whichever is greater. The number of trainees shall be determined in accordance with NCDMB HCD training guidelines 2014 and the service of OGTAN registration and the training modules.
- All bidders must have valid DPR permit.
- Provide evidence of valid Nigerian Content Equipment Certificate from NCDMB

**5.0 Closing Date:** Only Tenderers who are pre-qualified in the Rectifiers, Inverters and Converters (1.09.04) as at **24<sup>th</sup> May 2018** being the advert close date shall be invited to submit Technical bids.

#### 6.0 Additional Information

- All cost incurred in preparing, registering and prequalifying for this and other product/service categories shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJQS database.
- The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.
- SPDC will communicate only with authorized/responsible personnel of prequalified companies and NOT through unauthorized individuals or agents.
- This advertisement of "Invitation to tender" shall neither be construed to be a commitment on the part of NNPC/SPDC to award any form of contract to any company and/or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from NNPC/SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.
- NNPC/SPDC reserves the right to take final decision on any of the documents received in the pre-qualification/ Technical package.

Please visit NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this advert and other information. Also note that this contract will be progressed through NipeX system.