



SHELL PETROLEUM DEVELOPMENT COMPANY OF NIGERIA LIMITED (SPDC)
TENDER OPPORTUNITY: MANAGEMENT OF SUPPLY BASE (EAST & WEST)
TENDER REF: CW437629; NipeX Tender No. 100004809

1.0 INTRODUCTION:

SHELL hereby announces to interested and prequalified companies an upcoming tendering opportunity for the Management of Supply Bases for SPDC in Kidney Island Port Harcourt & IA-Ogonu Warri. The proposed contracts are estimated to tentatively commence in Q1 of 2021 and remain active for Three (3) Years duration, followed by one (1) year extension option.

Please visit the Nigerian Petroleum Exchange Portal www.nipex-ng.com for further details.

2.0 SCOPE OF WORK: The specific Management of Supply Bases activities to be executed by the contractor include provision of, but not limited to:

Base Management

- Good receipts and good inward inspection.
- Inventory Management, material put away, storage, preservation, picking, issue, packing, bulk breaking, dispatch and delivery
- Administration services including manual updates, SAP updates, record management, marine operations management etc. These services required will cover the following warehouse locations: PH Kidney Island base, PH Industrial Area, Bonny, Soku and Gbaran Ubie for the East; while the West operations includes– Ogonu Industrial Area & Forcados Oil Terminal.
- Vessel operations, scheduling and mooring - briefing and debriefing vessel owners on operations and safety.
- Journey Management and vessel tracking.
- Jetty Management- Provide safe means of embarkation and disembarkation of vessels, safe berth to vessels by ensuring jetty is free from permanent obstruction.
- Security of materials stored in the warehouse including stock accuracy
- Overall Base Management including HSE, security, IT etc
- Manage existing GMOU between SPDC and Host Communities and be responsible for managing the community relations with the host communities to ensure freedom to operate

Cargo Handling

- Materials handling
- Transfer within base
- Discharge and loading of vessels
- Racking and re-racking of pipes
- Loading and offloading trucks
- Stuffing and un stuffing of containers
- cargo haulage services outside the base

Facility Management

- Provision and management of office accommodation, warehousing facilities and stacking areas.
- Upgrade and Maintenance of existing infrastructures
- Administration and Maintenance of stacking areas, warehouses, offices and other infrastructures at the supply base
- Cleaning of warehouse, materials in storage and jetty area
- Mooring of barges & tugs alongside jetty
- Roll-on-roll-off (RORO) services
- Assistance to vessels, crafts, barges & tugs
- Supply of fresh water

Miscellaneous Services

- Marine Agency and statutory payments including conservancy, pilotage, clearance with authorities, provision of transpire and other NPA charges, and other lawful charges as may be required

- Management of Nigeria Ports Authority (NPA) appointed Stevedoring companies' operations within Supply base.
- Reimbursable for supply of materials – dunnages, tarpaulins, wood etc

Equipment and Personnel

- Provision of dedicated equipment and personnel – Forklifts, Petty bone, Trucks, Lowbeds, Self-loader, Stake side, Tractors, Pickup, Cranes and various categories of personnel.

3.0 MANDATORY REQUIREMENTS:

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the Product/Service Category 3.08.12- Supply Base/Warehouse/Storage Services Cat A-D in the NipeX Joint Qualification System (NJQS) data base. **Only successfully pre-qualified suppliers in this category will receive a Technical & Commercial Invitation to Tender (ITT).**

2. To determine if you are pre-qualified and view product/service category you are listed for, open www.nipex-ng.com and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

3. If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 8, Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.

4. To initiate the JQS prequalification process, access www.nipex-ng.com to download the application form, make necessary payments and contact NipeX office for further action.

5. To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

Other Mandatory requirements:

1. Current relevant Department of Petroleum Resources (DPR) Permit in the following category 1.3.20 – Marine Support Services.
2. Registration as employer of Dock Labour by Nigerian Maritime Administration and Safety Agency (NIMASA)
3. Registration as a Service Boat Operator by the Nigeria Ports Authority (NPA)
4. Minimum material handling equipment requirement include but not limited to 30 tons Crane, 50 tons Crane x 1no., 120 tons Crane x 1no., 4 tons forklift x 1 no., Pipehandler x 1 no., Trucks with 40ft Trailers x 5 nos, Pickup Trucks x 2nos.
5. Evidence that all personnel provided to carry out work assignments have the relevant certifications e.g. Lifting & Hoisting

4.0 NIGERIAN CONTENT REQUIREMENTS:

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development (NOGICD) Act and also provide the following requirements:

- Only Nigerian registered entity having greater than 51% Nigerian shareholding shall bid for this work scope. Tenderer shall provide evidence that entity is a Nigerian-registered company. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc) and other evidence of entity's incorporation, shareholding & ownership structure in Nigeria. Tenderer shall provide evidence of registration on the NCDMB NOGIC JQS
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.
- Provide a Nigerian Content execution Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attach experience of such patronage.
- In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).

- Tenderer shall provide evidence of a valid category C NCEC for all equipment not limited to Forklifts, Petty bone, Trucks, Lowbeds, Self-loader, Stake side, Tractors, Pickup, Cranes to be used in executing this contract.
- Tenderer shall provide evidence of Registration as employer of Dock Labour by Nigerian Maritime Administration and Safety Agency (NIMASA)

5.0 CLOSING DATE:

Only tenderers who are registered with NJQS in the relevant Product/Service category 3.08.12 Supply Base/Warehouse/Storage Services Cat A-D as at 9th October 2020, being the advert closing date, shall be invited to submit Technical Bids.

6.0 ADDITIONAL INFORMATION:

- All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
- This advertisement shall neither be construed as any form of commitment on the part of SPDC to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.
- SPDC will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at www.nipex-ng.com for this advert and other information. Also note that this contract will be progressed through NipeX system.

NCDMB Certification No.: ES/NCDMB/SPDC-ADV/UPD/080620/MANAGEMENT OF SUPPLY BASE EAST & WEST