



THE SHELL PETROLEUM DEVELOPMENT COMPANY LIMITED (SPDC)
TENDER OPPORTUNITY: PROVISION OF HEALTHCARE SERVICES
TENDER Ref. No: CW409124

1.0 Introduction

The Shell Petroleum Development Company of Nigeria (SPDC) in its role as operator of the NNPC/SHELL/ TEPN/AGIP Joint Venture, on behalf of the Joint Venture, hereby invites reputable NHIS registered Health Maintenance Organisation (DPR registered and licensed) with proven experience in the provision of healthcare services using own medical facilities or subcontract the services through its network. The proposed contract will commence in 2021 and remain active for 12 months with three one yearly extension option.

2.0 Scope of Work

The scope of work for the contract is to provide purely HMO insurance services for personnel and treatment of terminal ailments. HMO services shall be made up of two modules as stated below:

HMO 1

This health insurance services to be provided will cover (but not limited to) the following:

- Placement of special Service Provider Option with the HMO for Shell staff and dependants and peripheral staff where necessary to assure availability of services that are not routine
- Provision of Preventive Healthcare Services to all enrollees
- Medical treatment and care to international standards;
- General practice, in-patients, surgical, Obstetrics and Gynaecology, Paediatrics
- Laboratory services, pharmacy, x-ray, ambulance services
- Medical emergency response with provision for Major emergencies care of multiple casualties and critical care
- Medical assurance and audits
- Selection and assurance of accreditation/competence of medical providers that satisfy agreed criteria
- Monitoring and tracking services to ensure quality of care
- Administration of plan and prompt premium payment for at least primary care to Providers
- Monitoring of patient satisfaction and complaints procedures
- Employee Assisted Program (EAP) to provide confidential psychological Counselling/support for PH and non-PH based staff/dependents

HMO 2

This health insurance services to be provided will cover (but not limited to) the following:

- Provision of Preventive Healthcare Services for Pensioner and spouse only
- Medical treatment and care to international standards;
- General practice, in-patients, surgical, Obstetrics and Gynaecology
- Laboratory services, pharmacy, x-ray, ambulance services
- Medical emergency response with provision for Major emergencies care of multiple casualties and critical care
- Medical assurance and audits
- Selection and assurance of accreditation/competence of medical providers that satisfy agreed criteria
- Monitoring and tracking services to ensure quality of care
- Administration of plan and prompt premium payment for at least primary care to Providers
- Monitoring of patient satisfaction and complaints procedures

The work will be carried out across Nigeria and there is no guaranteed minimum work as contracts emanating from this tender will be managed by Call-Offs.

3.0 Mandatory Requirements

- To be eligible for this tender exercise, interested Contractors are required to be registered NHIS HMO providers and pre-qualified in Product Category (3.18.12) - Medical Services in NipeX Joint Qualification System (NJQS). All successfully pre-qualified suppliers in this category will receive Invitation to Tender (ITT).
- To determine if you are pre-qualified and view the product/services category you are listed for:
 - Open <http://vendors.nipex-ng.com> and access NJQS with your log-in details,
 - click on 'continue Joint Qualification Scheme tool',
 - click on 'check my supplier status' and then click on 'supplier product group'
- If you are not listed in a product/service category in which you are registered with DPR to do business, contact NipeX office at 8 Bayo Kuku Road, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.
- To initiate the JQS per-qualification process, access www.nipex-ng.com to download application form, make necessary payments and contact NipeX office for further action
- To be eligible, all Tenderers must comply with the Nigerian Content requirements in the NipeX system.

4.0 Nigerian Content Requirement.

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:

- Provide evidence of company Ownership Structure form CO2 and CO7, registration on NOGIC JQS and DPR certificate.
- Detailed description of the location of in-country committed facilities & infrastructure (Technical/Administrative offices, hospitals, medical laboratories etc.) in Nigeria to support this contract.
- In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- Submit Tenderer's corporate organizational and project/contract specific organogram. CV's of all personnel listed (not limited to consultants, nurses, midwives, laboratory technologist, radiologist, etc.) in the project organogram should be submitted. For any position to be occupied by expatriate, tenderer shall provide evidence to obtain expatriate quota approval granted by NCDMB before any expatriate is deployed to execute this work scope".
- All bidders shall provide evidence of approval and registration with NHIS
- Provide Category C NIGERIAN CONTENT EQUIPMENT CERTIFICATE (NCEC) issued by Nigerian Content Development and Monitoring Board in respect of Nigerian ownership of medical equipment. First consideration shall be given to Category 1,2, and 3 in order of priority in line with the latest approved guideline.
- All procurement of medical consumables not limited to drugs, laboratory consumables/regents, clinical consumables e.g. syringes, etc shall be procured from a local manufacturing vendor with a valid category A NCEC along with MOA.

5.0 Closing Date

Only Tenderers who are NHIS registered HMO providers and are also registered in the relevant NJQS product/ categories (3.18.12) - Medical Services as at **2nd December 2020** being the advert closing date shall be issued the Invitation to Tender (ITT).

6.0 Additional Information

- All cost incurred in registering and prequalifying for this and other product/service categories shall be borne solely by suppliers.
- Suppliers that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up to date in their company profile in the NJQS database.
- SPDC shall communicate only with authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.
- This advertisement of “Invitation to tender” shall not be construed to be a commitment on the part of NNPC/SPDC to award any form of contract to any company and/or associated companies, sub-contractors or agents; nor shall it entitle any company submitting documents to claim any indemnity from NNPC/SPDC and/or any of its partners. NNPC/SPDC reserves the right to take final decision on any of the documents received in the pre-qualification/ Technical package.

NCDMB certification number – ES/NCDMB/SPDC-NCP/UPD/041120

Please visit NipeX portal at: www.nipex-ng.com for this advert and other information