



THE SHELL PETROLEUM DEVELOPMENT COMPANY OF NIGERIA LIMITED (SPDC)

Operator of the NNPC/SHELL/TEPN/AGIP Joint Venture



TENDER OPPORTUNITY: CORPORATE IT HARDWARE PROCUREMENT (NipeX Tender No: 1000004431)

1.0 INTRODUCTION

The Shell Petroleum Development Company of Nigeria Limited (SPDC) in its role as Operator of the NNPC/SHELL/TEPN/AGIP Joint Venture hereby announces to interested and prequalified companies an upcoming tendering opportunity for Corporate IT Hardware Procurement contract for SPDC.

The proposed contract will provisionally commence in Q1 2021 and remain active for 3 years' duration, followed by 1-year extension option.

2.0 SCOPE OF WORK/SERVICE REQUIREMENT

The scope of work for the services shall include but not limited to

- Procurement of HP PCs (Laptops and Desktops)
- Procurement of HP High-end PCs (Laptops and Desktops)
- Procurement of PC Accessories (keyboard, external monitor, mouse, Kensington locks, docking station, external CD drive, flash drive, etc.)
- Procurement of PC Spares (Laptop keyboard, Laptop LCD screen, SSD Drive, SSD Combo, Power adapters, Laptop batteries, etc)
- Procurement of HP Printers, Spares and Consumables (toners, fuser kit, etc)
- Procurement of mobile handsets and accessories
- Procurement of network components (patch cords, face plate, plugs, etc).
- Procurement of satellite phones and spares

3.0 MANDATORY REQUIREMENTS

1. To be eligible for this tender exercise, interested contractors are required to be pre-qualified as essential service vendors in the **1.14.01 – Computer Hardware Work Stations (PCs and Unix) category** in NipeX Joint Qualification System (NJQS) database. **Only successfully pre-qualified suppliers in this category will receive Invitation to Technical Tender (ITT).**
2. To determine if you are pre-qualified and view product/service category you are listed for, open www.nipex-ng.com and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
3. If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 8, Bayo Kuku Road,

Ikoyi, Lagos with your DPR certificate as evidence for necessary update.

4. To initiate the NJQS prequalification process, access www.nipex-ng.com to download the application form, make necessary payments and contact NipeX office for further action.
5. To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

4.0 NIGERIAN CONTENT REQUIREMENTS

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:

- I. Procurement of 50% of all the required Laptops, Desktop and Monitors must be supplied by companies with in-country assembling facility for IT Hardware; not limited to (Computers, Monitors etc). Therefore, Tenderer shall demonstrate either verifiable in-country capacity for assembly of IT hardware in-country or provide verifiable and credible partnerships executed by MOA with Nigerian companies with in-country assembling facility for IT Hardware in compliance with this Nigerian Content requirements.
- II. Tenderer shall provide evidence of company Ownership Structure form CO2 and CO7, registration on NOGIC JQS and DPR certificate.
- III. Detailed description of the location of in-country committed facilities & infrastructure (Administrative/Technical offices) in Nigeria to support this contract
- IV. In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- V. Submit Tenderer's corporate organizational and project/contract specific organogram. CVs of all personnel listed in the project organogram should be submitted.
- VI. Tenderer shall provide details of in-country procurement plan and Binding MOA to source goods and materials.

5.0 CLOSING DATE

Only Tenderers who are registered in the **1.14.01 – Computer Hardware Work Stations (PCs and Unix)** NJQS product/category as at **August 28, 2020** being the advert close date shall be invited to submit Technical bids.

6.0 ADDITIONAL INFORMATION

- All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
- This advertisement shall neither be construed as any form of commitment on the part of SPDC to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.
- SPDC will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit the NipeX portal at www.nipex-ng.com for this advert and other information.
MANAGEMENT