



**NEWCROSS EXPLORATION AND PRODUCTION LIMITED
(OPERATOR OF THE NNPC/NEWCROSS E & P JOINT VENTURE)**

**INVITATION FOR PROVISION OF CATERING AND HOUSE KEEPING SERVICES FOR PORT HARCOURT
OPERATIONS BASE, EKULAMA AND AWOBA**

(NipeX Tender No.1000002371)

1.0 INTRODUCTION

Newcross Exploration and Production (Nigeria) Limited, Operator of NNPC/Newcross E&P Joint Venture in OML-24, located offshore in Rivers states, (referred to in this publication as "Insured") hereby invites suitable and reputable vendors to apply for the Catering and Housekeeping services for an anticipated contract term of two (2) years with a one-year extension. Contract is expected to commence in 2019.

2.0 SCOPE OF WORK

The Contractors shall provide and serve meals in the Company's canteens located at Port Harcourt operations base, Ekulama and Awoba locations. The services shall include the provision of Catering (breakfast, lunch and dinner each day, from Monday to Sunday) as well as Housekeeping and Laundry services.

3.0 MANDATORY REQUIREMENTS

- A. To be eligible for this tender exercise, interested bidders are required to be pre-qualified in -Catering Services (3.18.03) Catering and housekeeping services category of the NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in this NJQS category by the advert close date will receive Invitation to Technical Tender (ITT) for this service.
- B. To determine if you are prequalified, please view the product/service category you are listed for: visit www.nipex-ng.com and access NJQS with your log-in details. Click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.
- C. If you are not listed in this product/service category and you are registered with DPR to do business, contact NipeX office at No. 8 Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for verification and necessary update.
- D. To initiate the JQS pre-qualification process, access www.nipex-ng.com to download an application form, make necessary payments, and contact the NipeX office for further action.
- E. To be eligible, all tenders must comply with the **Nigerian Content requirements** in the NipeX system.

4.0 NIGERIAN CONTENT DEVELOPMENT STRATEGY

In consonance with Nigerian Oil & Gas Industry Content Development Act, Newcross Exploration and Production Nigeria is committed to providing opportunities for indigenous Nigerian capacity development and utilization. In pursuant of the aforementioned, the prospective bidders must therefore, comply with the following criteria:

- Demonstrate that the company is a Nigerian indigenous company having more than 51% Nigerian shareholding equity
- Provide a verifiable local involvement plan through employment and sub-contracting plan for Nigerians.
- Provide details on location of Project Management Team and Procurement Centre in Nigeria.
- Provide information on training of Nigerian employee and company plan for technology transfer.
- Submit an organizational structure to substantiate the information and address of location.
- Submit tenderer's corporate organizational and project/contract specific organogram.
- Provide information of in-country facilities with address and location.
- Tenderer shall demonstrate that bidding entity is a; NIGERIAN Company

Bidders should provide Certificate of Incorporation, forms CAC CO2 & CO7 demonstrating minimum 51% Nigerian shareholding stipulated for a Nigerian Company (CAC form C02 and C07 NOGIC JQS registration number).

-Tenderer shall submit valid proof of registrations, licence and permits of:

- i) NAFDAC
 - ii) Ministry of Health,
- (i.e. Registration bodies certificates, Authorities Permits, Government operating licenses and approvals of Regulatory agencies)

- Tenderer shall provide proof of source and patronage of raw materials and finished goods, such as LIVESTOCK/BIRDS, FARM PRODUCE, FOOD PROCESSING items, etc.

-Bidder shall provide list of project specific personnel but not limited to CAMP BOSS, CHIEF COOK, CHEF, STEWARDS etc. with Project specific organogram and CVs of personnel.

-Tenderer shall demonstrate capability for: Catering/ food outlet, food storage facilities, farms, food processing industry, laboratory.

5.0 CLOSE DATE

Only tenderers who are registered with **NJQS Product Category for Catering services, 3.18.03** Catering and housekeeping services as at **February 18th, 2019** being the advert close date shall be invited to submit Technical Bids.

6.0 ADDITIONAL INFORMATION

- A. Interested Companies must be prequalified for this product/service category in NJQS.
- B. Full tendering procedure will be provided only to companies that have been successfully prequalified in NJQS.
- C. This advertisement shall neither be construed as an Invitation to Tender (ITT) nor a commitment on the part of Newcross Exploration and Production (Nigeria) Limited to award a contract to any company and/or associated companies or agents.
- D. This advertisement shall not entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from Newcross Exploration and Production (Nigeria) Limited and/or its partners by virtue of such companies having been prequalified in NJQS.
- E. All costs incurred in registering and prequalifying for this and other product/service categories in NJQS shall be borne solely by Company.
- F. Companies that are prequalified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in NJQS database.
- G. Newcross Exploration and Production (Nigeria) Limited shall communicate only with the authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.

Please visit the NipeX Portal at: www.nipex-ng.com for this advert and other information