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MOBIL PRODUCING NIGERIA UNLIMITED

An ExxonMobil Subsidiary



Operator of the NNPC/MPN Joint Venture

Tender Opportunity:

Provision of Surface Wellhead Maintenance Services

NipeX Number: 1000004265

1.0 INTRODUCTION

Mobil Producing Nigeria Unlimited (MPN) operator of the NNPC/MPN Joint Venture (JV) plans to engage competent and qualified Companies to provide **Surface Wellhead Maintenance Services** for its 2020 to 2022 Development Drilling and Workover Program operations on its offshore location(s) in NNPC/MPN JV acreages. Contract term is two (2) years with an additional one (1) year optional period.

An open competitive tendering process via double-envelope through the NipeX portal will be adopted and award of multiple contracts will be made to the three lowest, technically-qualified bidders at the lowest responsive evaluated price/rates.

2.0 SCOPE OF WORK

The scope of work includes the provision of surface wellhead spares and accessories/wellhead maintenance services. Sealant treatment associated with SCSSV control line leak and wellhead seals repair, development of maintenance procedures in line with existing company standards, wellhead remedial maintenance and repairs.

Contractor will be required to provide equipment, qualified and experienced personnel for preventative maintenance, application of sealant to achieve barriers, repair of the Company's surface wellhead and Xmas tree equipment. Contractor will be required to have valid Memorandum of Agreement (MOA) with major wellhead OEMs and experience with the OEM equipment & systems. These services include but are not limited to;

- i. Preventive Maintenance as per company's schedules on each wellhead and Xmas tree assembly;
 - a. Visual inspection of wellhead and Xmas tree equipment and accessories.
 - b. Documentation of observed corrosion status of wellhead and tree and accessories
 - c. Routine valve greasing/lubrication and cycling.
 - d. Monitoring and pressure testing of tree and wellhead voids and pack-offs
 - e. Injection of plastic packing in designated voids/pack-off as required by OEM
 - f. Replacement of minor wellhead components (grease fittings, pressure gauges, needle valves, stem protectors, hand wheels, etc).
 - g. Assist company designated personnel in conducting tree and wellhead valves leak test as per company approved procedure.
 - h. Provision of standard procedures developed based on wellhead's OEM recommendations.

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- i. Detailed documentation of observations, test results and data required by company.
 - j. Pressure testing of the Surface and Production annulus.
 - k. Provision of hand tools, equipment required for repair and preventive maintenance
 - l. Provision of qualified and experienced personnel for executing maintenance and repair services.
- ii. Repair and Refurbishment Services shall include but will not be limited to:
- a. Diagnostics/troubleshooting of defective wellhead components/systems (valves, seals, SCSSV control line leaks, etc.)
 - b. Provision of equipment, qualified and experienced personnel and spares necessary for performing the maintenance and repair of Company's Surface wellheads, Xmas Trees and Associated Equipment including valves.
 - c. Determine and maintain an inventory of all spares, sealant, and grease/lubrication required for repair/replacement and should meet company's M & R requirements.
 - d. Provision and injection of specialty tree and wellhead valve sealant to achieve bubble-tight barriers on failed wellhead valves.
- iii. Asset/Inventory management and storage of the Company's and Contractor's owned spares (new and refurbished) when required.
- iv. Disposal of equipment, spares and lubricants no longer needed by Company (on Company's request).
- v. Provision of coating services for tree and wellhead to prevent corrosion.
- vi. Provision of tools and equipment to coat tree metal services with protective film to stop external corrosion.
- vii. Tools and equipment to provide tapered cement cap between casing strings to keep water from corroding external casing; example, scrapers, rust sealers, cement grout, caulk.

3.0 MANDATORY REQUIREMENT

To be eligible for this tender exercise, interested Tenderers are required to be prequalified and have **LIVE** status in the **3.04.19** (Surface Wellhead Services Product code **1_01_07: (Wellhead Equipment, Xmas Trees and Accessories)** category in NipeX Joint Qualification Scheme (NJQS) database. **All successfully pre-qualified suppliers in this category will receive Invitation to Technical Tender (ITT).**

- (a) To determine if you are prequalified and view the product/service category you are listed for: Open www.nipex-ng.com and access NJQS with your log in details, click on continue Joint Qualification scheme tool, click check "my supplier status" and then click supplier product group.
- (b) If you are not listed in this product/service category and you are registered with DPR, please contact NipeX office at 30 Oyinkan Abayomi Street, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.
- (c) To initiate the JQS pre-qualification process, access www.nipex-ng.com to download application form, make necessary payments and contact NipeX office for further action.
- (d) To be eligible, all tenders must comply with the Nigeria Content requirements in the NipeX system.

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4.0 NIGERIAN CONTENT

Company is committed to the development of the Nigerian Oil and Gas business in compliance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

As from the commencement of this Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the Schedule to the Act and any other targets as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

MPNU requires their Contractors to comply with the Act, its attached Schedule and any applicable regulation developed by the NCDMB.

Nigerian Content (NC) in the Nigerian oil and gas industry is defined as:

“The quantum of composite value added to or created in the Nigerian economy by a systematic development of capacity and capabilities through the deliberate utilization of Nigerian human, material resources and services in the Nigerian oil and gas industry.”

"Nigerian company" is a company formed and registered in Nigeria in accordance with the provisions of Companies and Allied Matters Act with not less than 51% equity shares by Nigerians.

Tenderers shall consider Nigerian content as an important element of their overall project development and management philosophy for project execution.

As part of their technical tender submissions, Tenderers shall:

- (a) Provide a description of its committed infrastructure (administrative/technical offices, facility with approved bunker) in Nigeria to support this contract
- (b) Evidence that a minimum of 50% of all equipment deployed to work by multinational and international companies are owned by the Nigerian subsidiary.
- (c) Provide project specific organogram showing names and nationalities of key personnel
- (d) Demonstrate that entity is a Nigerian registered company. Submit certified true copies of CAC forms 10, 02 & 07 (or its equivalent; CAC 2.3, 2.4, 2.5, etc.) including company memorandum & article of association and/or evidence of entity's incorporation, shareholding & ownership structure in Nigeria
- (e) Tenderers shall submit evidence of Memorandum of Agreement (MOA) with major wellhead OEMs and experience with the OEM equipment & systems
- (f) In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
- (g) Contractors shall possess category A NCEC (Nigerian Content Equipment Certificate) for all equipment and materials to be used in executing the work.
- (h) Provide a Nigerian Content execution Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.

Tenderer's failure to comply with the NOGICD Act or demonstrate commitment to Nigerian Content development will result in Tenderer's disqualification.

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5.0 CLOSE DATE

Only tenderers who are registered and have **LIVE** status in the **3.04.19** (Surface Wellhead Services; Product code: **1_01_07**: Wellhead Equipment, Xmas Trees and Accessories) category in NipeX Joint Qualification Scheme (NJQS) database as at **February 13, 2020**, being the advert closing date, shall be invited to submit Technical Bids.

6.0 ADDITIONAL INFORMATION

- (a) Interested suppliers must be prequalified for this product/service category in NJQS
- (b) Full tendering procedure will be provided only to contractors that have been successfully prequalified in NJQS
- (c) This advertisement shall neither be construed as an Invitation to Tender (ITT) nor a commitment on the part of MPN to award a contract to any supplier and/or associated companies, sub-contractors or agents
- (d) This advertisement shall not entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from MPN and/or its partners by virtue of such companies having been prequalified in NJQS
- (e) All costs incurred in registering and prequalifying for this and other product/service categories in NJQS shall be borne solely by suppliers
- (f) Suppliers that are prequalified for this product/service category in NJQS must ensure that their names and contact details (physical address, email address and telephone number) of their company and authorized/responsible personnel is up-to-date in their company profile in the NJQS database
- (g) MPN shall communicate only with the authorized/responsible personnel of prequalified companies and not through unauthorized individuals or agents.

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- Please visit the NipeX Portal at www.nipex-ng.com for this Advert and other information
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