



EROTON E & P COMPANY LIMITED

Operator of the OML18 Asset

RC1137060

TENDER OPPORTUNITY FOR PROVISION OF THIRD-PARTY MANPOWER SERVICES FOR EROTON (EEP20-0101) NipeX Tender Number: 1000004966

1. Introduction

EROTON E&P Company Limited; the operator of NNPC/Eroton JV invites interested and reputable contractors with a track record of human resource management to tender for the provision of third-party manpower services in support of Eroton's operations.

2. Scope of Work

The Service includes the provision of third-party manpower services in support of Eroton operations. The contractor shall be responsible for the provision of the following:

Provision of LOCAL Delegates. Contractor's contractual obligations shall include, but not limited to:

- i. Provision of Third-Party Manpower delegates
- ii. Mobilizing selected delegates to work on Eroton sites and locations
- iii. Ensuring that their delegates are covered by the company-approved HMO providers
- iv. Ensuring the timely deductions and remittance of statutory and contractual fess (PIT, Pension Contributions, Insurance etc)

The contract duration shall be for a period of three (3) firm years plus one (1) year optional extension.

3. Mandatory Requirements

- To be eligible for this tender exercise, interested contractors are required to be pre-qualified under the following NJQS product codes; **3.18.18 - Manpower supply, Temporary Staff Hiring Technical, Employment agency, Long/Medium/Short term, Recruitment agency and 3.18.19 – Manpower Supply, Temporary Staff Hiring Administration** categories of the NipeX Joint Qualification (NJQS) Database. All successfully pre-qualified suppliers in the afore mentioned categories will receive Invitation to Technical Tender (ITT).
- To determine if you are pre-qualified and view the product/service category you are listed for: Open <http://vendors.nipex-ng.com> and access NJQS with your log in details. Click on Products/Services Status tab to view your status and product codes.
- If you are not listed in a product/service category you are registered with DPR to do business, contact NipeX office at 8, Bayo Kuku Street, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.
- To initiate the JQS pre-qualification process, access www.nipex-ng.com, click on services tab followed by NJQS registration.
- To be eligible, all tenderers must comply with the requirements of the Nigerian Oil and Gas Industry Content Development Act, 2010. Non-compliance shall result in disqualification from bidding for this opportunity.

4. Closing Date

- Only Tenderers who are registered under the NJQS Product code categories (**3.18.18 Manpower supply, Temporary Staff Hiring Technical, Employment agency, Long/Medium/Short term, Recruitment agency and 3.18.19 – Manpower Supply, Temporary Staff Hiring Administration**) as at **February 03, 2021** being the advert close date shall be invited to submit Technical and Commercial Bids.

5. Nigerian Content

Bidders are to note that they will be requested during the technical tender to give full details of their relevant strategy to ensure that they fully comply with provisions of the Nigerian Oil and Gas Industry Content Development (NOGICD) Act 2010. Consequently, bidders' submissions shall be evaluated strictly with the minimum evaluation criteria defined in 'The Act'. Failure to meet the Nigerian Content requirements is a **"FATAL FLAW."**

In line with the above, Tenderers responding to this advertisement are required to submit the following in compliance with the Nigerian Content Act, 2010:



1. A Nigeria Content Execution Plan, which shall explain the methodology of how it intends to comply with the requirements of the Plan, and how to achieve the set target(s) in the Schedule of Nigerian Oil & Gas Industry Content Development Act, and any targets set by the Nigerian Content Monitoring Board.
2. Demonstration that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria.
3. Development of a Technology Transfer Plan which shall explain the methodology of how it intends to promote the effective transfer of technologies from alliance partners to Nigerian individuals and companies.
4. Development of an employment and training plan which shall explain the contract hiring and training needs with a breakdown of the skills needed and anticipated skill shortage in the Nigerian labour force.
5. Development of plan for the procurement of goods and services manufactured in Nigeria.
6. Demonstration of a plan for the utilization of third-party services of Nigerian origin and Nigerian sub-contractors in executing the work.
7. In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).
8. For projects that entails Research and Development, develop a Research & Development Plan which shall explain the methodology of how it intends to promote education, attachments, training, research and development in Nigeria in relation to the contract.
9. Any other requirement in relation to the work scope

Note: Land and Swamp operations are exclusively for Nigerian indigenous service companies that have a minimum of 51% equity shareholding.

6. Additional information

- Interested suppliers must be pre-qualified for this product/service category in NJQS.
- Full tendering procedure will be provided only to contractors that have been successfully pre-qualified in NJQS.
- This advertisement shall neither be construed as an Invitation to Tender (ITT) nor a commitment on the part of EROTON to award a contract to any supplier and/or associated companies, subcontractors or agents.
- This advertisement shall not entitle pre-qualified companies to make any claims whatsoever and/ or seek any indemnity from EROTON and/ or its partners by virtue of such companies having been pre-qualified in NJQS.
- All costs incurred in registering and pre-qualifying for this and other products/ services categories in NJQS shall be borne solely by suppliers.
- Suppliers that are pre-qualified for this product/service category in NJQS must ensure that the name and contact details (physical address, email address and telephone numbers) of their company and authorised/responsible personnel is up to date in their company profile in the NJQS data base.
- EROTON shall communicate only with the authorised/responsible personnel of pre-qualified companies and not through unauthorised individuals or agents.