



CHEVRON NIGERIA LIMITED
A Chevron Company
Operator of the NNPC/Chevron Joint Venture



TENDER OPPORTUNITY
PROVISION OF AIRPORT PROTOCOL SERVICES IN SUPPORT OF
NNPC/CNL JOINT VENTURE OPERATIONS
NipeX Tender – CNL.0000201

1. INTRODUCTION:

Chevron Nigeria Limited invites interested and prequalified companies for this tender opportunity for the Provision of Airport Protocol Services in support of NNPC/CNL Joint Venture operations.

The proposed contract is for a two (2) year primary term with an optional one (1) year extension

2. SCOPE OF WORK:

The scope of work for the provision of Airport Protocol Services at the Muritala Muhammed International Airport includes but not limited to the following:

- A. Protocol Services at the Domestic and International Airport
- B. Arrival and Departure Procedures
- C. Access to domestic airline portal for flight reservation booking and confirmation online.
- D. Interface with Airlines and all relevant Regulatory Authorities such as the Immigration Services, Customs Services, Quarantine Services as applicable in providing the services.

3. MANDATORY TENDER REQUIREMENTS:

- A. To be eligible for this tender exercise, interested bidders are required to be pre-qualified and "live" in the **3.08.03** (Air Transport Services of Passengers and Freight) and **3.08.17** (Protocols and Logistics) category in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified and "live" bidders in this category by the bid close date will receive Invitation to Technical Tender (ITT).
- B. To determine if you are pre-qualified and to view the product/service category you are listed for: Open <http://vendors.nipexiqs.com> and access NJQS with your log in details. Click on Products/Services Status tab to view your status and product codes.
- C. If you are not listed in the product/service category you are registered with DPR to do business, please contact NipeX office at 8-10 Bayo Kuku Street, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.
- D. To initiate the JQS prequalification process, access www.nipex-ng.com, click on services tab followed by NJQS registration.
- E. To be eligible, all tenders must comply with Nigerian Content requirements in the NipeX system

4. NIGERIAN CONTENT

Chevron Nigeria Limited is committed to the development of the Nigerian Oil and Gas business in observance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

Pursuant to enactment of the NOGICD Act, the minimum Nigerian Content in any project, service or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the schedule of the Act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

Contractors shall comply with the provisions of the NOGICD Act and all applicable regulations.

All bidders are to comply with the following are the Nigerian Content requirements:

- A. Demonstrate that the entity is a Nigerian Registered Company, or a Nigerian Registered Company in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria
- B. Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms CAC 2 and CAC 7.

- C. Provide evidence of the percentage of 1) key management positions that are held by Nigerians and 2) total work force that are Nigerians. Also, show overall percentage of work to be performed by Nigerian resources relative to total work volume.
 - D. Provide a Nigerian Content Plan with a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that will be involved in executing the work. Also provide details of Nigerian Content contact or manager.
 - E. State proposed total scope of work to be performed by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attach past experience of such patronage.
 - F. Specific to this project, provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
 - G. Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O. Box).
 - H. Location of in-country facilities, (Equipment, storage, workshops, repair & maintenance facilities and, testing facilities).
 - I. Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.
 - J. Provide details on any other Nigerian Content initiative your company is involved in.
 - K. Provide evidence of MOU with OGTAN registered trainer to conduct classroom module of training and on the job attachment
 - L. Provide human capacity building development plan including budget which must be minimum 10% of project man-hours or cost. Training will be targeted at developing capacity other than bidder's personnel. Trainees will be nominated from a database maintained by NCDMB and the services of OGTAN registered trainers utilized to cover classroom modules.
 - M. Provide details of equipment ownership.
 - N. Bidders (Vendors, Original Equipment, Manufacturers-OEMs, and EPC Contractors) are required to present Nigerian Content Equipment Certificate (NCEC) issued by Nigerian Content Development and Monitoring Board (or evidence of application for the certificate) in respect of any components, spares, equipments, systems and packages to be used in the proposed project under tender
- 5. CLOSE DATE**
Only bidders who are pre-qualified and "live" with NJQS Product/Category **3.08.03** (Air Transport Services of Passengers and Freight) and **3.08.17** (Protocols and Logistics) by 16:00 Hours, August 28, 2020 being the advert close date shall be invited to submit technical bid.

Additional Information:

- 1. Suppliers eligible for this tender opportunity are expected to be prequalified in NJQS under this product/service category.
- 2. The Invitation to Tender (ITT) and any further progression of this tender shall be via NipeX.
- 3. All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.
- 4. This advertisement shall neither be construed as any form of commitment on the part of Chevron Nigeria Limited to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from Chevron Nigeria Limited and or any of its partners by virtue of such companies having been prequalified in NJQS.
- 5. The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit technical tenders first. Following a technical review, only technically and financially qualified contractors will be requested to submit commercial tenders.
- 6. Chevron Nigeria Limited will communicate only with authorized officers of the pre qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at www.nipex-ng.com for this advert and other information.